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Schiphol Airport Charges and Conditions

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Royal Schiphol Group N.V.
Amsterdam Airport Schiphol

Schiphol Airport Charges and Conditions

'Royal Schiphol Group N.V.', operator of the designated airport Schiphol;

in regard to article 8.25d, of the Aviation Act;

AMMENDS:

charges and conditions for activities of the airport operator for the use of the designated airport Schiphol by airlines, as well as by a natural or legal person operating flights, other than an airline

This text is a translation of the original Dutch document. In the event of a difference of understanding, the Dutch text will prevail.

Schiphol Airport Charges and Conditions

Article 1 Definitions

It is understood to mean:

- | | |
|-------------------------------------|---|
| a. Schiphol Airport | The designated airport "Schiphol" as mentioned in chapter 8 of the Aviation Act. |
| b. The Company | The operator of the designated airport, Royal Schiphol Group N.V.. |
| c. User | An airline, or a natural or legal person other than the airline, that operates flights. |
| d. Representative organisation | A legal entity, designated by ministerial regulation, which represents the interests of Users. |
| e. Schiphol East | The area situated adjacent to the runway 04-22 (East runway). The aircraft stands at Schiphol East consist of the stands situated on platform K, platform M, the hangar positions, environmental stands (N) and the aircraft test facility. The terminal facility at Schiphol East consists of the general aviation terminal adjacent to platform K. |
| f. 24-hour period | A period of 24 hours, starting from the time of landing of an aircraft at Schiphol Airport. |
| g. Aircraft | Any power driven, heavier than air aircraft. |
| h. Weight | The maximum certified take-off weight, i.e. the maximum permissible total weight with which the aircraft is authorised to take off under the most favourable conditions in accordance with the Certificate of Airworthiness (MTOW). |
| i. Certificate of Airworthiness | The valid Certificate of Airworthiness for the aircraft issued by the competent authorities, or the certificate of equivalence issued by the competent authorities under an international convention. For the purposes of this document, the Certificate of Airworthiness shall also be understood to mean the limitation of use (such as the maximum permissible total weight) relating to the aircraft under the said certificate laid down in the Flight Manual approved by the competent authorities. |
| j. Flight | The movement of an aircraft, from the time period that it starts to move with the purpose of taking off until the moment that it has fully stopped after landing. |
| k. Cargo flight | A cargo flight is a point to point flight operating with the sole purpose of transporting air cargo and/or mail, in the sense that cargo is loaded and/or unloaded at Schiphol Airport. |
| l. Handling at a connected stand | Handling of an aircraft which is parked at an aircraft stand at the gate where airlines have the possibility to use a passenger bridge to have passengers covered the distance between the aircraft and the terminal (and vice versa) regardless of the actual use of the passenger bridge. |
| m. Handling at a disconnected stand | Handling of an aircraft which is parked at an aircraft stand at the gate or at a remote stand and in which case the airline has no other possibility than to have passengers covered the distance between the aircraft and the terminal (or vice versa) by bus or on foot. The handling of all cargo flights is at a disconnected stand. |

n. Aircraft parking	Parking an aircraft in the open air at a location owned by and situated at Schiphol Airport.
o. Owner	The owner, holder, and user of an aircraft, or their respective authorised representatives.
p. Passenger	Occupant of an aircraft, not being the aircraft's crew and dead-heading crew.
q. Crew	Anybody on board of the aircraft carrying out activities which are of direct importance for the operation of the aircraft or carrying out activities on behalf of the passengers or the load.
r. Dead-heading crew	Anybody on board of the aircraft, not being the aircraft's crew, carrying out activities on behalf of the passengers or the load of the flight, the return flight or the aircraft.
s. Transit passenger	A passenger arriving at the airport on a through flight and subsequently leaving the airport on the same aircraft or on a replacement aircraft following a breakdown of the former, without having left the customs area.
t. Transfer passenger	A passenger arriving at and departing from the airport on a different aircraft or on the same aircraft under a different flight number, whose main purpose for using the airport is to effect a transfer (originating airport ≠ destinating airport) with a time period between the arriving and departing flight not exceeding 24 hours.
u. State aircraft	Aircraft used in military, customs and police services.
v. Cargo	Freight, transported under Air Waybill, which is loaded or unloaded at the airport, including express cargo and military mail and excluding mail and trucked cargo.
w. Mail	Mail which is loaded or unloaded at the airport.
x. Chapter 2 aircraft	A civil subsonic aircraft, noise certified on the grounds of the standards as referred to in Annex 16, volume 1, Chapter 2, to the ICAO convention (fifth edition, 2008).
y. Chapter 3 aircraft	A civil subsonic aircraft, noise certified on the grounds of the standards as referred to in Annex 16, volume 1, Chapter 3, to the ICAO convention (fifth edition, 2008).
z. Chapter 4 aircraft	A civil subsonic aircraft, noise certified on the grounds of the standards as referred to in Annex 16, volume 1, Chapter 4, to the ICAO convention (fifth edition, 2008).
aa. Load	Baggage, cargo and mail.

Article 2 Landing and take-off charges

Section 1 For aircraft landing at and taking off from the airport, a landing and a take-off charge is payable to the airport's operator, the amount of which is determined by the aircraft's weight and which is differentiated based on the following:

- I the noise certification of the aircraft (to be hereinafter referred to as the charge according to noise);
- II the point in time of arrival at and departure from the airport (to be hereinafter referred to as the charge according to point in time);
- III the flight type: flights or cargo flights.
- IV the handling location: at a connected stand or at a disconnected stand.

Section 2 The base charge is applicable for a landing or a take-off by an aircraft defined in noise category S3 (see article 3, section 1) between 6:00am and 11:00pm local time. This base charge serves as a starting point for determining the charge differentiated according to the characteristics mentioned in section 1.

The charge in relation to the base charge as per April 1, 2023:

Landing and take-off charges (%)	Category S1			Category S2			Category S3		
	Day		Night	Day		Night	Day		Night
	Landing / take-off	Landing	Take-off	Landing / take-off	Landing	Take-off	Landing / take-off	Landing	Take-off
Connected	200%	500%	600%	145%	225%	250%	100%	140%	165%
Disconnected	160%	400%	480%	116%	180%	200%	80%	112%	132%
Cargo	104%	260%	312%	75%	117%	130%	52%	73%	86%

Category S4			Category S5			Category S6			Category S7		
Day		Night	Day		Night	Day		Night	Day		Night
Landing / take-off	Landing	Take-off	Landing / take-off	Landing	Take-off	Landing / take-off	Landing	Take-off	Landing / take-off	Landing	Take-off
80%	120%	145%	65%	100%	120%	50%	80%	95%	40%	65%	75%
64%	96%	116%	52%	80%	96%	40%	64%	76%	32%	52%	60%
42%	62%	75%	34%	52%	62%	26%	42%	49%	21%	34%	39%

Please refer to article 3, section 1 for the description of the noise categories.

Section 3 In the event of a flight which is handled at a connected stand, the basic compensation per 1.000 kg (or part thereof) for a landing or take-off is calculated according to aircraft weight:

	As per April 1, 2023	As per April 1, 2024
a. for aircraft not weighing more than 20.000 kg MTOW	€ 102.00	€ 114.60
b. for aircraft weighing more than 20.000 kg MTOW	€ 5.10	€ 5.73

In the event of a flight which is handled at a disconnected stand, the basic compensation for a landing or take-off per 1.000 kg (or part thereof) is calculated according to aircraft weight:

	As per 1 April, 2023	As per 1 April, 2024
a. for aircraft not weighing more than 20.000 kg MTOW	€ 81.60	€ 91.60
b. for aircraft weighing more than 20.000 kg MTOW	€ 4.08	€ 4.58

In the event of a cargo flight the basic compensation per 1.000 kg (or part thereof) for a landing or take-off is calculated according to the aircraft weight:

	As per April 1, 2023	As per April 1, 2024
a. for aircraft not weighing more than 20.000 kg MTOW	€ 53.00	€ 59.60
b. for aircraft weighing more than 20.000 kg MTOW	€ 2.65	€ 2.98

Section 4 All the charges are rounded off to cents. Please refer to appendix I for an overview of the charges.

Nb: The airport's operator will set adjusted charges after settlements in year 3 of the charges period (2024). The above mentioned charges as per April 1, 2024 will therefore be adjusted and set on October 31, 2023.

Article 3 Noise categories

Section 1 The charge applicable according to the amount of noise generated, is related to the extent to which individual aircraft engage available capacity within Schiphol's noise contours. The basis is the noise production in EPNdB values per aircraft, according to the certification as acknowledged and accepted by ICAO. The EPNdB must be defined within the Chapter 3 or Chapter 4 certification. The Δ EPNdB is calculated by subtracting the sum of the three limit values (in accordance with ICAO document Annex 16, Volume 1, Chapter 3) by the sum of the three EPNdB noise certification values. The following noise categories have been defined:

- noise category S1: Δ EPNdB > -11 (most noisy aircraft)
- noise category S2: $-11 \geq \Delta$ EPNdB > -15
- noise category S3: $-15 \geq \Delta$ EPNdB > -18
- noise category S4: $-18 \geq \Delta$ EPNdB > -21
- noise category S5: $-21 \geq \Delta$ EPNdB > -24
- noise category S6: $-24 \geq \Delta$ EPNdB > -27
- noise category S7: Δ EPNdB \leq -27 (most quiet aircraft)

Section 2 For aircraft, which are not Chapter 3 or Chapter 4 certified, the following is applicable:

- Chapter 2 aircraft: noise category S1
- Helicopters: noise category S2
- Aircraft < 6 tonnes MTOW: noise category S4
- (Turbo)prop aircraft < 9 tonnes MTOW: noise category S4

Section 3 If the noise certification values of an aircraft are not available for the Company, the charges according to noise will be based on the most unfavourable configuration of that aircraft type based on the so called 'Conservative Classification of Noise Categories' (see appendix II for an overview per aircraft type).

Article 4 Surcharge regulation concerning the use of Chapter 2 and 3 aircraft

Section 1 Chapter 2 operations are not allowed at Schiphol Airport. If, in spite of this ban, Chapter 2 aircraft land at Schiphol Airport, for example in case of an emergency, an additional surcharge will apply.

- Section 2 The basis for calculating the surcharge for Chapter 2 and Chapter 3 aircraft (until ΔEPNdB -10) is as follows:
- up to 100 tonnes MTOW € 1,837.80 per landing
 - from 100 tonnes MTOW € 2,756.70 per landing
- Section 3 On first request, the owner/operator of the aircraft should provide a copy of the noise certificate of the aircraft operated at Schiphol Airport to the Company.

Article 5 Emission related charges

For each landing and take-off a NOx related charge is payable. For each flight the NOx charge amounts to:

- € 4,00 per kg NOx emission within the standardised LTO cycle

The rate is based on the certified emission data of the engine type as indicated in the ICAO Aircraft Emissions Database, according to the methodology as laid down in the ICAO Annex 16, which is as follows: Multiplying the NOx emission indices, fuel flows and Time-In-Modes for each phase (take-off, climb-out, approach, idle conditions) and adding them up. The data used is data straight from the engine manufacturers.

In case the ICAO Aircraft Emissions Database does not contain emission data for the relevant engine type, users can provide a certificate with the emission data.

In case no emission data of the relevant engine type is known, the NOx charge amounts to:

- 0.3 kg NOx-emission within the standardised LTO cycle per 1.000 kg take-off weight. The minimum of 20.000 kg MTOW as referred to in Article 2 is not applicable here.
-

Article 6 Passenger charges

Section 1 In the event of passenger transportation, passenger related charges are payable, namely the Passenger Service Charge and the Security Service Charge, the amount of which is determined by the number of passengers on board of the aircraft upon departure from the airport (to be hereinafter referred to as the charges for passengers).

Section 2 To calculate the charges as referred to in section 1 a distinction is made between departing local passengers and departing transfer/transit passengers and between the handling location.

Section 3 The charges for passengers as referred to in section 1 are not payable for:

- a. passengers under two years of age;
- b. passengers on state aircraft.

Section 4 The charges for passengers as referred to in section 1, which are handled at Schiphol Centre, are for the Passenger Service Charge as follows:

	As per April 1, 2023	As per April 1, 2024
Per departing local passenger	€ 19.45	€ 21.59
Per departing transfer/transit passenger	€ 8.16	€ 9.06

Section 5 The charges for passengers as referred to in section 1, which are handled at Schiphol East, are for the Passenger Service Charge as follows:

	As per April 1, 2023	As per April 1, 2024
Per departing local passenger	€ 15.56	€ 17.27
Per departing transfer/transit passenger	€ 6.52	€ 7.25

Section 6 The charges for passengers as referred to in section 1, are for the Security Service Charge as follows:

	As per April 1, 2023	As per April 1, 2024
Per departing local passenger	€ 14.83	€ 16.88
Per departing transfer/transit passenger	€ 8.29	€ 9.43

Nb: The airport's operator will set adjusted charges after settlements in year 3 of the charges period (2024). The above mentioned charges as per April 1, 2024 will therefore be adjusted and set on October 31, 2023.

Article 7 Aircraft parking charges

Section 1 For parking an aircraft in designated general use areas of Schiphol airport, a parking charge per 24-hour period or part thereof will be due in accordance with the provisions laid down in section 2, 3, 4 and 5 of this article.

Section 2 Except for the provisions laid down in section 3 and section 4, the following parking fee per 1,000 kilograms of weight (MTOW) is payable for parking each 24 hours or part thereof:

€ 2.20 as per April 1, 2023

€ 2.44 as per April 1, 2024

Section 3 No charge is due if parking takes place for a period of less than six hours and fifteen minutes.

Section 4 No parking charge is due for the period between 11:00pm and 6:00am local time.

Section 5 A parking period is defined as the total time the aircraft stays at the airport, from the moment of touchdown until the moment of airborne, minus the period of time the aircraft is positioned at an aircraft stand not controlled by the Company, minus the period(s) between 11:00pm and 6:00am local time, minus six hours and fifteen minutes.

Article 8 Payment obligations

Section 1 The owner of the aircraft, the holder and the user thereof, and the person acting as an authorised representative of the owner, the holder or user thereof, are responsible for payment of the charges referred to in articles 2, 4, 5, 6 and 7, subject to the provisions of article 13.

Section 2 All rates listed are exclusive of any taxes or levies payable thereon.

Section 3 The level of the payable charges referred to in article 2, 4, 5, 6 and 7 is based on the flight data, fleet data and loading data which are required to be provided by the owner, or the one acting on its behalf, in accordance with the provisions laid down in article 10, 11 and 12.

Article 9 Unforeseen circumstances

Section 1 If, due to bad weather conditions, engine trouble, or any other unforeseen causes, after having taken off from the airport an aircraft returns without having landed at another airport, the charges listed in article 2, 5 and article 6 are levied for 1 landing and 1 take off.

Section 2 Furthermore, the Company has the discretion to waive the charges as listed in article 2, 5, 6 and 7 in case of, in its opinion, other unforeseen circumstances than mentioned in section 1 of this article.

Article 10 Provision of flight data

Section 1 The owner, or the one acting on its behalf, is required to provide the flight data to the Company, for every flight which is carried out.

Section 2 Flight data of the following nature shall be submitted.

1. Flight schedules and flight schedule updates, including code share and/or joint operation flight information
2. Aircraft type and seating configuration
3. Numbers of Passengers on board: Local boarding, transferring and Terminating, separated into adult, child, infant and including deadheading crew and state seats occupied
4. Inbound and onward flight information per passenger
5. Number of, and inbound and outbound flight numbers of passengers requiring assistance
6. Baggage on board: local departing, transfer and terminating
7. Cargo and mail weight
8. Flight delay and deviation information

Section 3 Data shall be delivered in IATA standard messages. Messages shall be sent for inbound as well as outbound flights (relative to AMS) unless specified otherwise. The following messages will be accepted:

Message abbreviation	Message	IATA Reference
PAL, CAL	Passenger assistance list, Change assistance list	IATA PSCRM, RP 1708a
PSM	Passenger service message	IATA PSCRM, RP 1715
PNL	Passenger name list	IATA PSCRM, RP 1708
PTM ¹	Passenger transfer message	IATA PSCRM, RP 1718
PRL	Passenger reconciliation list	IATA PSCRM, RP 1719b
BSM ²	Baggage source message	IATA PSCRM, RP 1745, sec. 4

¹ PTM only for inbound flights. ICL (Inbound Connection List) for outbound flights.

² Local Boarding BSM and Transfer BSM for outbound flights, Terminating BSM for inbound flights.

SSM	Standard schedules message	IATA SSIM, Chapter 4
ASM	Ad-hoc schedules message	IATA SSIM, Chapter 5
SSIM7	Flight Schedule in SSIM7 format	IATA SSIM, Chapter 7
LDM ³	Load message	IATA AHM 583
MVT ⁴	Aircraft movement message	IATA AHM 780
EDP Load sheet	Electronic Data Processing load sheet	IATA AHM 517
SLS	Statistical Load Summary	IATA AHM 588

Section 4 Data shall be supplied as per the following time schedule:

Flight schedules	Two (2) months prior to the start of each IATA season. Updates of flight schedules at least weekly, and at least eight (8) weeks before the operation of the flight(s).
Forecast load data	Forecast of passenger, baggage and cargo/mail counts and weights: eight (8) weeks before operation of the flight. Updates to estimates at least weekly, and in the last week before operation of the flight(s) on a daily basis.
Operational load data	Passenger counts and pieces/weight of baggage and/or cargo/mail on the day of operation of the flight(s).
Movement messages	As soon as data becomes available.

Section 5 All messages shall be sent as SITA Telex to the AMS SITA Telex address AMSOP7X.⁵

PAL, CAL and PSM messages shall also be sent to the SITA Telex address SPLCACR. Alternatively, if delivery via SITA Telex is not feasible, messages may be sent as body-text or text attachment via email to amsairlinedata@schiphol.nl.

Flight schedules in SSSIM7 format shall be sent via email to scheduling@schiphol.nl with CC to amsairlinedata@schiphol.nl.

Section 6 The owner is responsible for correct, complete and timely supply of the data, even in the event of a third party providing the data on owner's behalf.

Section 7 Supplied data will be used for:

- Internal purposes: forecasting/planning and daily airport operations;
- Monitoring and reporting operational, tactical and strategic performance;
- Communication to passengers and stakeholders;
- Airport slot management and ACNL reporting;
- External reporting, i.e. Airport Operator Data Flow (APDF) to Eurocontrol CODA etc. etc.

Section 8 The owner is responsible for avoiding and/or resolving discrepancies between all data elements of its coordinated slots and the supplied data, even in the event of a third party providing the data on owner's behalf.

³ If unable to send LDM, Total PAX on board shall be submitted via MVT

⁴ Actual Arrival (AA, for inbound flights) and Actual Departure (AD, for outbound flights) shall be submitted. For outbound flights the Delay (DL) field shall be submitted, supplemented with Extended Delay (ED) where appropriate.

⁵The SITA Telex address SPLLA7X may be used alternatively.

Article 11 Provision of fleet data

Section 1 The owner, or the one acting on its behalf, is required to provide a full statement of the aircraft, containing the following specifications:

1. Manufacturer, type and model
2. Serial number of the aircraft
3. Nationality and registration marks (aircraft registration)
4. MTOW (in kilos)
5. Configuration
6. Noise certification values (EPNdB Fly-over, Lateral, Approach)
7. Motor type
8. NOx emission data (in case not mentioned in ICAO Aircraft Emissions Database)

Section 1a Fleet data shall be submitted 1 month prior to the operation of flights. Updates of fleet data shall be submitted as soon as data is available. Updates received after 1200 hours local AMS time on the day before operation of the flight will be ignored for the day of operation.

Section 2 To demonstrate the validity of the MTOW, the noise certification values and the motor type, a copy of the official noise certificate (EASA Form 45) should be provided.

If no official noise certificate (EASA Form 45) is available for the specific aircraft, copies of the following relevant pages from the approved Aircraft Flight Manual should accompany this specification:

1. the pages with limitations showing the MTOW (Limitations)
2. the section describing the aircraft and the engines installed and noise certification values (Appendices and supplements external noise)
3. the page with the list of valid pages (List of Valid Pages, Log of pages) with date and serial number(s)(Airplane Serial Number Effectivity).

Section 3 The owner is required to report all changes occurring in its fleet configuration immediately to the Company and is required to provide the documents as described in section 2.

Section 3a The owner is responsible for correct, complete and timely supply of the data, even in the event of a third party providing the data on owner's behalf.

Section 4 Should the MTOW data of an aircraft that has landed at the airport not be available, the highest weight of the aircraft type concerned will be charged. If noise certification values are not available, the noise category will be based on the most unfavourable configuration of the aircraft type concerned (see conservative classification of noise categories in appendix II) and the NOx related charge will be determined as described in article 5. If the MTOW is not certified, the charge will be based on the 'Maximum Design Taxi Weight', or the 'Maximum Flight Weight with Flaps in Take-off Position'.

Section 5 Reimbursement or additional charging of noticed differences in the charges which are due following from incorrect or incomplete fleet data will be applied for a maximum period of 12 months preceding the moment that the difference is noticed, regardless of the cause or character of the incorrectness or incompleteness or the party who has noticed this. The correct fleet data must be provided instantly to the Company in accordance with the provisions in section 1 and 2 of this article, in writing or electronically together with the onus of proof. The Company reserves the right to require an audit certificate in case of differences noticed. Reimbursements will not be applicable in case the incorrect or incomplete data provision is

caused by wilful misconduct or gross negligence of the user. The Company is not entitled to additionally charge users in case the incorrect or incomplete processing of data is caused by wilful misconduct or gross negligence of the Company.

Article 12 Provision of loading data

Section 1 To determine the amount of the payments charged to passengers as well as to enable the operator to perform its duty so as to achieve the most efficient possible air cargo operation, by or on behalf of the owner of the aircraft, the operator must be provided with a statement per flight of the number of passengers and amount of cargo located on board on departure. This statement must be made in a proper and verifiable way, in the opinion of the operator. The user must provide a statement each calendar day of all passengers on board and the amount of cargo of the planes that have departed from and arrived at the airport and the road feeder service, even if there are no passengers or cargo on board. Cargo loading data must be provided to the operator and/or the party working on behalf of the operator that administers the exchange of data (Cargonaut). For the purposes of an efficient cargo operation at the airport, data must be provided pre departure as recent as possible and, if so requested by Cargonaut, real time, divided into Import and Export. It must also contain a breakdown per flight and road trip (road feeder service) according to Manifest, Master Airway Bill (MAWB) and House Airway Bill (HAWB), according to underlying cargo documents as well as according to underlying weight. In addition, the user must provide the operator and/or the party working on behalf of the operator that administers the exchange of data (Cargonaut) with the Flight Status Updates (FSU) of cargo flown, divided into incoming and outgoing cargo:

- Inbound AMS:
 - RCS from origin (Received from Shipper / Agent)
 - DEP from origin (Departing Flight)
 - RCF Schiphol (Received from Flight)
 - NFD Schiphol, (Arrived Destination / Agent informed)
 - DLV Schiphol, (Delivered to Agent)
- Outbound AMS:
 - RCS, DEP, RCF (destination)
 - NFD (destination)
 - DLV (destination)

Schiphol uses the aforementioned data (information) for its own research, for publications of generic airport data as well as for efficiency improvements, unless otherwise agreed with the owner of the data. Schiphol is allowed to share operational, non commercial data to parties involved with the shipment in order to establish an efficient cargo flow.

Section 2 The owner is responsible for correct, complete and timely supply of the data, even in the event of a third party providing the data on owner's behalf.

Section 3 The information on the actual load data of flights operated the previous day shall be provided electronically to the Company every day before 9.30am local time.

Section 4 In case of non compliance to the procedure as described in this article sections 1 to 3, calculation of the passenger charges will be made in accordance with seating capacity of the relevant aircraft type on an 'all economy' basis.

Section 5 Contrary to the provisions of section 4 of this article, in the event of a prolonged interruption of the process of the supply of loading data by the user, which severely disrupts or renders impossible the operator's regular, weekly invoicing process based on the loading data supplied as set out in article 13 section 2, the Company will draw up and issue a provisional invoice. The provisional invoice will be based on a reasonable estimate at the Company's discretion of the airport charges owed, based on an earlier comparable invoicing period, possibly extrapolated from recent information regarding the development of loading data. The moment the correct loading data are subsequently supplied by the user within a maximum of 12 months of the

provisional invoice date, reimbursement or additional charging will take place of the differences between the actual charges which are due and the charges paid by the user on the basis of the provisional invoice for the full period of the disruption. Should the correct loading data not be supplied within 12 months of the provisional invoice date, the provisional invoice is deemed the definitive invoice and the right of reimbursement or additional charging will lapse.

Section 6 All documents that are necessary to check the accuracy and completeness of the loading data which is provided, should be available for inspection by the Company.

This documentation consists of:

- The document based on which the total number of passengers can be determined, e.g. a SLS-message and Pieces & Weight list, the authorised load sheet or the 'Customer Weight and Balance Display'
- The passenger list
- In case of transfer passenger: the inbound list with the origin and final destination of the transfer passengers
- In case of passengers under two years of age which are not mentioned on the passenger list: a list with these passengers

These documents should remain available for at least 12 months after departure of the aircraft in hard-copy or in the automated systems of the airline. On request of the Company, these documents should be provided for inspection.

Section 7 Reimbursement or additional charging of noticed differences in the charges which are due following from incorrect or incomplete loading data will be applied for a maximum period of 12 months preceding the moment that the difference is noticed, regardless of the cause or character of the incorrectness or incompleteness or the party who has noticed this. In consultation with the Company, the correct loading data must be provided instantly to the Company, in writing or electronically and together with the onus of proof. The Company reserves the right to require an audit certificate in case discrepancies are noticed. Reimbursements will not be applicable in case the incorrect or incomplete data provision is caused by wilful misconduct or gross negligence of the user. The Company is not entitled to additionally charge users in case the incorrect or incomplete processing of data is caused by wilful misconduct or gross negligence of the Company.

Section 8 The Company shall keep and treat the information provided to the Company pursuant to this article confidential. The Company will make sure that its publications will not disclose information on individual users.

Section 9 Information provided by users for the purpose of inspection of loading data, as described in section 6, shall not be used by the Company other than for this purpose. This information shall only be disclosed to those persons who need to know such information with regard to these inspections and who are bound to confidentiality obligations. The Company shall comply with the Dutch Data Protection Act ('Algemene Verordening Gegevensbescherming' (AVG)) with regard to personal data provided to the Company in this respect.

Section 10 Export shipments need to comply with the Ready-for-Carriage (RfC) conditions as set by the board of Air Cargo Netherlands (ACN) after consulting the sector councils.

Section 11 The receiving forwarder is being nominated by the central, automated nomination process, making use of the central data base of station declarations (Dutch "stationsverklaring, statement that a forwarder is entitled to collect shipments for a consignee). Consignees, or the forwarder commissioned by them, are responsible for correct and updated station declarations.

Article 13 Obligations

- Section 1 All charges referred to in article 2, 4, 5, 6 and 7 should be paid in full prior to departure of the aircraft by means of:
1. payment with a credit card to the Apron Office of the Company
 2. with reference to section 3: weekly pre-payments or a weekly invoice with complementary guarantees in the form of a bank guarantee or deposit in case the Company and the user can agree on this way of payment.
- Section 2 In case of weekly invoicing, the maximum payment term is within three weeks from the date on the invoice. When this term is exceeded, an interest charge of 1% on a monthly basis applies to the amount of the invoice.
- Section 3 The Company has the discretion to allow a certain credit limit to a user, in a manner to be chosen by the Company. In determining the credit limit, the company takes the credit worthiness and payment behaviour of the user into account. The Company can terminate a credit limit agreement unilaterally and restrict the credit limit when the payment behaviour or credit worthiness of the user gives reason to do so.
- Section 4 In case of an aircraft being leased out for a period exceeding six months, it is possible to send the invoice to the lessee concerned on request of the owner/lessor. In order to receive the invoice, the lessee should provide a request, in writing or electronically, in advance. The owner/lessor will remain fully liable for all sums payable. In the event the lessee of an aircraft would like to stand surety for one or more flights, the completed form 'Guarantee per flight' should be submitted to the Company, department Customer Solutions (customersupport@schiphol.nl).
- Section 5 Claims on invoices, other than for situations as referred to in article 11 section 5 and article 12 section 7, should always be received within 30 days after the date of the invoice. In case of claims on invoices which take place later than 30 days after the invoice date, the right on a reimbursement of the differences between the data which is provided and the invoicing of the fleet and load data expires and the user can by no means submit claims regarding the invoice. Any change in the invoice amount or postponement of payment is not permitted, nor is it permitted to return the invoice without preliminary consultation. Claims of users following noticed differences between the data provided and the invoice of the fleet and loading data must be provided to the Company, in writing or electronically, together with the onus of proof.
- Section 6 In the event a flight as defined in article 8 is charged, the relevant user can provide a request, in writing or electronically, for exemption of payment at the Company, department Customer Support/Aviation Business Development, within 30 days after date of invoice.
- Section 7 In case of non compliance by the user to the provisions as described in article 11 and article 12 with regard to the provision of fleet and loading data, credit invoices of differences arising from the application of conservative values or seat capacity or possible other differences will not be made.

Article 14 Turnover tax

- Section 1 Under Dutch Tax Legislation (Turnover Tax Act 1968), turnover tax is levied on all charges and amounts stated, with the exception of governmental levies as mentioned in the explanatory notes. The current turnover tax rate is levied on the landing and take-off charges, parking charges, Passenger Service Charge and Security Service Charge.
- Section 2 For the users which have an Air Operator Certificate (AOC), the zero rate of turnover tax will apply if its aircraft is operated by means of public transport in international air traffic.

Article 15 Notice charges and conditions

- Section 1 The Company gives notice of the charges and conditions before the time period to which the charges and conditions apply. Further rules are laid down, by or pursuant to a general administrative order, regarding the manner in which and date on which notice is to be given (AAS Operation Decree, article 3 and 4).
- Section 2 The notice of the charges and conditions will be made by:
- making the charges and conditions available for inspection, in any case at the offices of the airport operator at the airport,
 - by sending the charges and conditions to users on request at the addresses given by them.
- Section 3 The airport's operator will set adjusted charges after settlements in year 3 of the charges period (2024).
- Section 4 When needed, the airport's operator can make interim adjustments to the operational conditions for the remaining part of the three-year charges period.

Article 16 Allocation of airport infrastructure and facilities

- Section 1 Airport infrastructure and facilities will be allocated to users in an objective, transparent and non-discriminatory manner.
- Section 2 For the allocation to users of aircraft stands and accompanying facilities for the handling of aircraft, the Regulation Aircraft Stand Allocation Schiphol (RASAS) is applicable (website: <https://www.schiphol.nl/en/operations/page/aircraft-process/>).
- Section 3 For the allocation to users of check-in facilities for the handling of passengers and their baggage, the Check-In Desk Allocation Rules (CIDAR) are applicable (website: <https://www.schiphol.nl/en/operations/page/passenger-process/>).
- Section 4 For the allocation to users of reclaim belts for the handling of arriving baggage items, the Baggage Reclaim Allocation Rules are applicable (website: <https://www.schiphol.nl/en/operations/page/baggage/>).
- Section 5 The Company can set additional criteria for allocation of infrastructure. Users will be informed in writing or electronically.

Article 17 Other conditions

- Section 1 Regulations regarding signing, branding and communication material of airlines in the terminal are laid down in the document 'Branding Regulations' (website <https://www.schiphol.nl/en/operations/page/branding-and-airline-logos/>).
- Section 2 Regulations regarding the entire airport area, are laid down in the document 'Schiphol Regulations' (website: <https://www.schiphol.nl/nl/schiphol-regulations/>).
- Section 3 Other rules and conditions which could be relevant for users are published on op <https://www.schiphol.nl/en/operations/>.

Article 18 Liability

- Section 1 The airport operator is not liable for damage and/or personal injury sustained as a result of or during a stay in the airport area. The previous sentence does not apply to damage and/or injury sustained as a result of a demonstrable intentional act or omission and/or demonstrable gross negligence on the part of the airport operator.
- Section 2 Parties whose acts or omissions cause direct and/or indirect damage to the airport operator will be held fully liable
- Section 3 Furthermore, with regard to liability, the Schiphol regulations are applicable (without prejudice), in so far as it regards aviation activities (as described in article 2 of the Amsterdam Airport Schiphol Operation Decree).

Article 19 Compliance with charges and conditions

- Section 1 Costs incurred because of non compliance with any condition mentioned may be charged to the owner.

Article 20 Applicable law and settlement of disputes

- Section 1 All rights, obligations and disputes arising under the present 'Schiphol Airport Charges and Conditions' and appendices are exclusively subject to the provisions of Dutch law.
- Section 2 Within a period legally defined, users or representative organisations can submit a request to the Netherlands Authority for Consumers and Markets, in order to determine whether the charges and conditions are contrary to the rules laid down by or pursuant to the law (please refer to Aviation Act article 8.25f and AAS Operation Decree article 27).
- Section 3 Any other disputes will be submitted only to the judgement of the authorised Court in the District of Amsterdam, the Netherlands.

Article 21 Incentives

- Section 1 At Schiphol Airport a 'SAF incentive' is applicable. With this incentive Schiphol aims to stimulate the production and the use of Sustainable Aviation Fuels. See appendix III for the applicable conditions for this programme.

Article 22 Appendices

- Section 1 The appendices I, II and III attached to this 'Schiphol Airport Charges and Conditions' are an integral part of 'Schiphol Airport Charges and Conditions'.

Section 2 The part 'Levies and taxes at Amsterdam Airport Schiphol' is solely added for informative purposes for the users.

Article 23 Effective date

These Schiphol Airport Charges and Condition are effective as of 1 April 2023, except for those documents as referred to in article 17, for which a different effective date can apply.

Royal Schiphol Group N.V.

The Board of Management

Date: October 2022

Appendix I Airport Charges (in euros)

Landing and take-off (€) as per April 1, 2023	Category S1			Category S2			Category S3			Category S4		
	Day	Night		Day	Night		Day	Night		Day	Night	
	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off
(Charge per 1,000 kg)												
Connected	10,20	25,50	30,60	7,40	11,48	12,75	5,10	7,14	8,42	4,08	6,12	7,40
Disconnected	8,16	20,40	24,48	5,92	9,18	10,20	4,08	5,71	6,73	3,26	4,90	5,92
Cargo flight	5,30	13,26	15,91	3,85	5,97	6,63	2,65	3,71	4,38	2,12	3,18	3,85

Landing and take-off (€) as per April 1, 2023	Category S5			Category S6			Category S7		
	Day	Night		Day	Night		Day	Night	
	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off
(Charge per 1,000 kg)									
Connected	3,32	5,10	6,12	2,55	4,08	4,85	2,04	3,32	3,83
Disconnected	2,65	4,08	4,90	2,04	3,26	3,88	1,63	2,65	3,06
Cargo flight	1,72	2,65	3,18	1,33	2,12	2,52	1,06	1,72	1,99

Minimum charge based on an MTOW of 20 tonnes

Day: 06.00 – 23.00 hrs

Night: 23.00 – 06.00 hrs

Chapter 2 and Chapter 3 surcharge per landing:

Up to 100.000 kg: € 1,837.80

Over 100.000 kg: € 2,756.70

Nox charge	
per kg Nox emission	€ 4,00

Passenger charges		
	Schiphol Centre	Schiphol East
Passenger Service Charge		
per departing local passenger	€ 19,45	€ 15,56
per departing transfer/transit passenger	€ 8,16	€ 6,52
Security Service Charge		
per departing local passenger	€ 14,83	€ 14,83
per departing transfer/transit passenger	€ 8,29	€ 8,29

Parking charge	
per 1.000 kg per full day	€ 2,20

Landing and take-off (€) as per April 1, 2024	Category S1			Category S2			Category S3			Category S4		
	Day	Night		Day	Night		Day	Night		Day	Night	
	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off
(Charge per 1,000 kg)												
Handling at a connected stand	11,46	28,65	34,38	8,31	12,89	14,33	5,73	8,02	9,45	4,58	6,88	8,31
Handling at a disconnected stand	9,17	22,92	27,50	6,65	10,31	11,46	4,58	6,42	7,56	3,67	5,50	6,65
Cargo flight	5,96	14,90	17,88	4,32	6,70	7,45	2,98	4,17	4,92	2,38	3,58	4,32

Landing and take-off (€) as per April 1, 2024	Category S5			Category S6			Category S7		
	Day	Night		Day	Night		Day	Night	
	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off	landing/t ake-off	landing	take-off
(Charge per 1,000 kg)									
Handling at a connected stand	3,72	5,73	6,88	2,87	4,58	5,44	2,29	3,72	4,30
Handling at a disconnected stand	2,98	4,58	5,50	2,29	3,67	4,35	1,83	2,98	3,44
Cargo flight	1,94	2,98	3,58	1,49	2,38	2,83	1,19	1,94	2,23

Minimum charge based on an MTOW of 20 tonnes

Day: 06.00 – 23.00 hrs

Night: 23.00 – 06.00 hrs

Chapter 2 and Chapter 3 surcharge per landing:

Up to 100.000 kg: € 1,837.80

Over 100.000 kg: € 2,756.70

Nox charge	
per kg Nox emission	€ 4,00

Passenger charges		
Passenger Service Charge	Schiphol Centre	Schiphol East
per departing local passenger	€ 21,59	€ 17,27
per departing transfer/transit passenger	€ 9,06	€ 7,25
Security Service Charge		
per departing local passenger	€ 16,88	€ 16,88
per departing transfer/transit passenger	€ 9,43	€ 9,43

Parking charge	
per 1.000 kg per full day	€ 2,44

Appendix II Conservative Classification of Noise Categories

Noise Category S1	Noise Category S2	Noise Category S3	Noise Category S4	Noise Category S5	Noise Category S6	Noise Category S7
Airbus A300 Airbus A320 Airbus A321	Airbus A310 Airbus A319 Airbus A330	Airbus A318		Airbus A330-900 Airbus A340	Airbus A220 Airbus A321NEO Airbus A350 Airbus A380	Airbus A320NEO
B727 B737 – niet vermelde typen B747-200 B767-100/200/300	B737-600/700/900 B747-400 B757 B767-400 B777		B717		B737-800MAX B747-800 B787	
Antonov niet vermelde typen BAe niet vermelde typen DC-8/9/10 Embraer E75L Fokker 27/50 Ilyushin alle typen Lockheed alle typen MD-81/82/83/87/88 Tupolev alle typen Yak42	Antonov 148 ATR42 ATR72 Canadair CL601/604 Embraer 170/175/190/195 Fokker 100 MD-11 Sukhoi Superjet SU9 Shorts 360	BAe 146/AVRO RJ series Bombardier CRJ700 Bombardier 900 Canadair CL600 Canadair RJ 700/900	BAe 125-800 Fokker 70 MD-90	BCS3 Canadair RJ100/200 DHC (DH8D) Embraer E120/135/145		Embraer 195-200
Beech alle typen Cessna 650 Falcon 10/20/50 Gulfstream II/III Hawker 700		Bombardier Global Express Cessna 500/560 XL/750 Falcon 200/900/2000/7x Gulfstream IV/V or 650 Hawker 750/800/800 XP IAI Galaxy IAI niet vermelde typen Learjet 31/35/36/45/55/60SPX		Dornier 328/jet Saab alle typen		
All aircraft types not mentioned in S1, S2, S3, S4, S5, S6 of S7	All helicopters		All aircraft < 6 ton MTOW All (turbo)props ≤ 9 ton MTOW			

Appendix III Conditions SAF incentive

Funding

- Total available funding under this incentive is € 15 million, with the following allocation per Incentive Year:
 - 2022: € 2.5 million
 - 2023: € 5.0 million
 - 2024: € 7.5 million
- The incentive is available to all Qualifying Airlines using Qualifying SAF. Any remaining available support at the end of an Incentive Year will not be carried over to the next year.

Financial details

- € 500 per refueled metric tonne (1,000kg) of SAF (biofuels)
- € 1,000 per refueled metric tonne of e-fuels (synthetic kerosene)

Conditions (cumulative)

- Qualifying SAF:
 - reduces at least 70% CO₂ compared to fossil kerosene in its full lifecycle;
 - must be produced in Europe, preferably from European feedstock;
 - adheres to EU certification standards (RED II Annex IX, Part A or B), and
 - is used for refueling at AMS between April 2022 and March 2023, April 2023 and March 2024 or April 2024 and December 2024 (“Incentive Years”).
- Qualifying airlines:
 - notify Schiphol of their interest to uptake Qualifying SAF at Schiphol, including a realistic statement of the forecasted quantity for that Incentive Year, no later than April 1st of each Incentive Year, and
 - provide an updated forecast by October 1st during each ongoing Incentive Year.

Schiphol will communicate the notification procedure well before the start of the Incentive Year.

- To receive the SAF incentive, Qualifying Airlines must:
 - provide Schiphol with a proof of contract for the purchase of Qualifying SAF, including the technical specifications of the SAF and carbon reduction certificate;
 - provide Schiphol with a proof of delivery at Aircraft Fuel Supply (AFS);
 - provide any other information that Schiphol considers relevant to determine whether the conditions of this SAF-incentive are fulfilled;
 - share this information for April-September of each Incentive Year no later than October 15th in the respective Incentive Year, and
 - share this information for October-March of each Incentive Year no later than April 15th of the following year. In the final Incentive Year, starting April 2024, this period is defined as October – December, with the requirement to share this information no later than January 15th, 2025.

Procedure

Schiphol will establish the total forecasted quantity of SAF-uptake, as indicated by Qualifying Airlines in April of each Incentive Year.

- If the total forecasted quantity does not exceed the available amount of SAF-incentive for that year, the amount of funding corresponding with each Qualifying Airline application will be reserved for those airlines until September 30th. Schiphol will inform airlines accordingly by May 1st.
- Should the forecasted quantity exceed the available incentives, Schiphol will inform each Qualifying Airline of the maximum quantity of funding that is available under this incentive for that airline by May 1st. In principle, eligible funding is allocated proportionally to the share of forecasted quantities per Qualifying Airline.

- Schiphol reserves the right to apply a 'fair use policy', e.g. for situations in which statements of a Qualifying Airline on the total forecasted quantity of SAF-uptake appear or have proven to be unrealistic, in which case funding is allocated on the basis of reasonableness.
- Qualifying Airlines with an uptake volume of Qualifying SAF that exceeds their allocated budget share of the SAF incentive are eligible to receive the SAF incentive over this additional quantity if any budget for that Incentive Year remains. The remaining budget will be allocated proportionally to the share of Qualifying SAF uptake that was not earmarked for the SAF incentive for that Incentive Year. The incentive value of € 500 per refueled metric tonne of SAF and € 1,000 per refueled metric tonne of synthetic kerosene still applies.

By November 15th of each Incentive Year, Schiphol will provide an interim update to each Qualifying Airline, containing:

- An overview of the incentives receivable for that airline over the period April-September;
- An updated maximum quantity of SAF per airline that is eligible for the incentive in the period October-March, based on the updated forecast.

By May 15th in the following Incentive Year, Schiphol will provide a final overview to each Qualifying Airline, containing:

- An overview of the incentives receivable for that airline over the period April-March of the previous Incentive Year;
- A credit note which will be settled with future invoices and /or due payments OR a separate payment (option to be determined by Schiphol).

Remarks

- Schiphol will treat information received from airlines as confidential. Any publication with regard to this incentive be in a form that is sufficiently aggregated and not traceable to individual airlines.
- Schiphol reserves the right to change the conditions and incentive amount per metric tonne, to be announced no later than May 1st for the April-September period or November 1st for the October-March period.

Levies and taxes at Amsterdam Airport Schiphol

On the next pages, an explanation is given on the levies and taxes, not being airport charges and conditions, which apply at Schiphol Airport and which are invoiced and collected by Schiphol airport. It concerns the levies and taxes which are imposed by the government or which are set in cooperation with the airlines.

PRM Levy

As of July 2008, the EU Regulation 1107/2006 concerning 'the rights of disabled persons and persons with reduced mobility when travelling by air' is effective. Specified in this regulation are not only the rights of these persons, but also the extent of assistance required in order to offer them opportunities in air travel which are equal to all other citizens. The managing body of the airport has the overall responsibility to ensure that the provision of this assistance is met.

Together with the major airlines operating at Schiphol airport, the Schiphol Airline Operators Committee (SAOC) and the CG Raad (Board of chronic invalids and disabled persons) a PRM Committee was established in 2006. This Committee has decided to outsource the assistance of disabled persons and persons with reduced mobility (PRM).

The EU regulation states that in the interest of social inclusion, persons concerned should receive assistance without additional charge. The assistance should be financed in such a way as to spread the burden proportionally among all passengers using the airport. The managing body of the airport may, on a non-discriminatory basis, levy a specific charge on airport users for the purpose of funding this assistance. For this reason, Schiphol has introduced a PRM levy which is charged to all airlines operating at Amsterdam Airport Schiphol. The levy is cost-related and includes the costs of outsourcing and the overhead costs made by the airport. In cooperation with the airlines represented in the PRM Committee, the PRM levy was established at €0,94 per departing passenger effective as of 1 April 2022.

The PRM levy applicable as from April 1, 2023 is not known yet at the moment of setting of 'Schiphol's charges and conditions' and will be set and communicated in due time.

Airlines operating at Amsterdam Airport Schiphol will be charged based on the number of passengers they transport from the airport. The levy has to be paid for all departing passengers, both local boarding passengers and transfer/transit passengers. Only infants (< 2 years) are excluded. Definitions of passenger types are in accordance with the definitions as stated in the article 1 of the document 'Schiphol Airport Charges & Conditions'.

The PRM levy will be recalculated every year. Differences in costs and revenues for PRM handling, which will primarily follow from differences between the expected and actual number of PRM's, will be settled in the levy for the following year.

For the payment of the PRM levy, the (payment) obligations as described in Article 13 and Article 19 of the document 'Schiphol Airport Charges & Conditions' apply accordingly.

Slot Allocation Fee

On 1 April 2020 the organisational structure of ACNL has changed. Instead of a foundation, ACNL is an independent governing body by public law. ACNL is now financed by a slot fee, of which 50% will be paid by airlines, and 50% by airports. Air carriers using a coordinated airport have to pay a slot fee per movement. For the period 1 April 2022 - 1 April 2023 the slot fee is set at € 1.92 per movement (landing or take-off). The slot fee is invoiced by the airports.

Aviation Tax

As per January 1, 2022 an Aviation Tax is applicable for all departing passengers at a Dutch airport. The Aviation Tax amounts to € 7.947 per passenger per flight. The Aviation Tax is not payable for transfer/transit passengers and infants (< 2 years).

General Information

Amsterdam Airport Schiphol

Office address	Evert van de Beekstraat 202 1118 CP Schiphol
Postal address	P.O. Box 7501 1118 ZG Schiphol
Bank	ABN-AMRO Bank P.O. Box 7585 1118 ZH Schiphol BIC : ABNANL2A IBAN: NL20ABNA0486749304
Chamber of Commerce Amsterdam	trade register number 34029174

Relevant Departments

For information on invoices:

Airport Administration	telephone	+31.20.601.2416
	SITA	SPLLA7X
	e-mail	airportadministration@schiphol.nl

For information on airport charges to be paid and day-to-day operational issues:

Customer Support	telephone	+31.20.601.2580
	e-mail	customersupport@schiphol.nl

For information on urgent operational issues:

Airside Operations / Apron Office	telephone	+31.20.601.2116
	e-mail	apronoffice@schiphol.nl

For market information:

Aviation Business Development	e-mail	aviationmarketing@schiphol.nl cargo@schiphol.nl
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For general information on airport charges:

Pricing & Regulatory Affairs	telephone	+31.20.601.2689
	e-mail	airportcharges@schiphol.nl



Welcome to Amsterdam Airport

Schiphol